

Sanctuary First Community Guidelines

Our community guidelines have been created to encourage conversations that reflect our values. The Sanctuary first online community should be a place where people are respected, valued and made to feel welcome.

By creating a profile on Sanctuary First and engaging with the Sanctuary First's Community I agree to:

- **Be safe.** The safety of all people that are a part of the Sanctuary First community must be maintained, this particularly applies to: children, young people and vulnerable adults. If you have any concerns, or notice any comments or posts that infringe this these infringements should be reported, and you can contact Sanctuary First directly office@sanctuaryfirst.org.uk
- **Be respectful.** Do not post or share content that is hateful, abusive, sexually explicit, inflammatory, threatening or otherwise disrespectful to others.
- **Be kind.** Treat others how you would wish to be treated and assume the best in people. If you have a criticism or critique to make, consider not just whether you would say it in person, but the tone you would use. Differing views are welcomed at Sanctuary First however it is important that they are conveyed in a way that is respectful to others.
- **Be honest.** Don't mislead people about who you are.
- Take responsibility. You are accountable for the things you do, say and write on Sanctuary First. Text and images shared can be public and permanent, even with privacy settings in place. If you're not sure, don't post it.
- **Be a good ambassador.** Personal and professional life can easily become blurred online so think before you post.
- Disagree well. Some conversations can be places of robust disagreement and it's important we apply our values in the way we express them.
- **Credit others.** Acknowledge the work of others. Respect copyright and always credit where it is due. This applies as well to Sanctuary First contributors and community members alike. Be careful not to release sensitive or confidential information and always question the source of any content you are considering amplifying.
- **Creating a Safe space.** If you see a comment or post that you believe breaks our policies, and community guidelines then please report it to us so that we may maintain a community space that is safe and welcoming.



By creating a profile on Sanctuary First I am agreeing to my profile being visible on the Sanctuary First app and website.

Profile pictures:

I agree that by adding a profile picture to my profile it will display on the Sanctuary first Website and App attached to my profile. I agree that Sanctuary First does not own or attribute these photographs and that these images are attached to my profile and name. I agree to only use images that I have the rights to use. Sanctuary First reserve the right to remove images that breach copyright rules or that otherwise breach the community guidelines.

Comments:

I agree that any comments I make will be visible on the Sanctuary First website and App and that I will abide by the community guidelines. Sanctuary First reserves the right to remove comments that breach the community guidelines.

Data:

Our full privacy statement is provided in detail below, but the following bullet points highlight the important things you will probably want to know about before using the site, in simple terms:

- We record the use of our website and use analytics systems to review this use including the number of visitors, how frequently pages are viewed, how visitors arrived on the site and the city or country of origin for users.
- We will only ever use information you provide us with for the purpose it was provided.
- We will never sell your data and we only share it when this is necessary for the function of the website or the services we offer to you.

Find out more about our privacy policies: www.sanctuaryfirst.org.uk/about/privacy

How will we respond to people who breach the community guidelines?

The Sanctuary First team reserve the right to enforce our community guidelines in the interest of maintaining a safe online community. We may take action if we receive complaints or spot inappropriate, unsuitable or offensive material that breaches our community guidelines. Depending on the nature of the complaint and infringement this may constitute a warning or deletion of comments, suspending profiles or in some cases blocking users' profiles. Actions taken can be appealed pending the circumstances of each case.

Who do I speak to for further advice or concerns?

Sanctuary First can be contacted directly by emailing:

office@sanctuaryfirst.org.uk

